

Minutes of the **Finance and General Purposes Committee** held on Monday 3rd September 2018 at Quedgeley Community Centre at 7.30pm.

PRESENT: Cllr G Smith (Chair), Cllr J Logan, Cllr N Lee and Cllr A Potts

OFFICER PRESENT: Mrs J Webster, Town Clerk & RFO

F.081/18-19	Apologies None				
F.082/18-19	Declarations of Interest Cllr J Logan – Patron of Help if we can – Agenda item 10 Cllr N Lee – Help if we can/Sharpe Life – Agenda item 10 Cllr Smith – Help if we can/Sharpe Life – Agenda item 10				
F.083/18-19	To Approve the Minutes dated – 6th August 2018 Cllr Smith PROPOSED to adopt the above minutes as a true and accurate record of the meeting. <i>Seconded: Cllr Lee: Vote: Unanimous: So resolved</i>				
F.084/18-19	To report on previous actions set on 6th August 2018 <i>F.068/18-19 – Clerk to feed back further on Service Level Agreements</i> The Clerk confirmed that further contact had been made with SK Heating who have asked for in depth information regarding the boilers before they can proceed. Work in progress. <i>F.069/18-19 – To contact Ellis Whittam to establish minimum requirement for Fire Inspections.</i> The Clerk asked for further time to complete this task and it was agreed to defer to the next meeting.				
F.085/18-19	Correspondence To confirm completion of period of public inspection of accounts – The Clerk confirmed that there had been no requests from the public to inspect the accounts. No further correspondence received.				
F.086/18-19	To Note the following Accounts Paid by means of electronic banking and Debit Card Payment for £500.00 or over prior to the publication of the Agenda. <table border="1" data-bbox="395 1585 1385 1619"> <tr> <td>Broxap – R&A</td> <td>£1037.94</td> <td>BACS</td> <td><i>R.055/18-19</i></td> </tr> </table>	Broxap – R&A	£1037.94	BACS	<i>R.055/18-19</i>
Broxap – R&A	£1037.94	BACS	<i>R.055/18-19</i>		
F.087/18-19	To Note the following Accounts Paid by cheque prior to the publication of the Agenda for £500.00 or over. None				
F.088/18-19	To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda				

	<p>Councillors were made aware of 2 further payments in excess of £500.00.</p> <table border="1" data-bbox="395 293 1385 353"> <tr> <td>D Jones – R&A</td> <td>£500.00</td> <td>BACS</td> <td>Burial Plot Prep</td> </tr> <tr> <td>Christy Floodlighting – WSC</td> <td>£1699.20</td> <td>BACS</td> <td>Annual Maintenance</td> </tr> </table> <p>Cllr Smith PROPOSED to approve the above payments. Seconded: Cllr Lee: Vote: unanimous: So resolved</p>	D Jones – R&A	£500.00	BACS	Burial Plot Prep	Christy Floodlighting – WSC	£1699.20	BACS	Annual Maintenance
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<p>F.089/18-19</p>	<p>Accounts & Budget Progress 2018/19 The accounts for August 2018, including Summary of Receipts and Payments were reviewed. The Bank Reconciliation was signed.</p> <p>The following items were highlighted: Increased expenditure for Waterwells Sports Centre due to completion of internal painting. Reimbursement received from QWFC towards Waterwells Grounds Maintenance. Rise in income for Waterwells due to additional booking.</p> <p>Cllr Lee PROPOSED the accounts for August 2018, including the Summary of Receipts and Payments, be accepted.</p> <p>Seconded: Cllr Smith: Vote: unanimous: So resolved</p>								
<p>F.090/18-19</p>	<p>To consider Grants Received Help if we can – To consider and agree expenditure not exceeding £200.00. Members agreed that due to insufficient information, this application could not be considered at this meeting. Sharp Life and Learning – To consider and agree expenditure not exceeding £982.02. Cllr G Smith PROPOSED expenditure not exceeding £450.00 towards this application. Seconded: Cllr Potts: Vote: 3 for, 1 against: So resolved</p>								
<p>F.091/18-19</p>	<p>Items from Community Buildings Committee Cllr McAllan the chair for Community Buildings was not present. Cllr Smith advised that Quedgeley Social Club had recently repainted the canopy outside the Social Club at no charge to the Council. Members offered their thanks.</p> <p>Nothing to report</p>								
<p>F.092/18-19</p>	<p>Items from Recreation & Amenities Committee Cllr Mrs Arnold was not present Cllr Smith advised that the next meeting is due to be held on Wednesday 5th September to which the public have been invited to discuss the possible cutting back of QTC trees. Cllr Smith advised that he had already declared a prejudicial interest at the R&A meeting and had subsequently left when</p>								

	<p>this matter was discussed. A discussion then followed regarding the potential costs involved with the cutting of the trees and how any ad hock unforeseen expenditure should be dealt with in future.</p> <p>Cllr Logan PROPOSED that any unforeseen budget spend from Committee is taken to F&GP along with a recommendation from the relevant Committee Chair as to how that committee will compensate in order to stay within the control totals.</p> <p>Seconded: Cllr Lee: Vote: unanimous: So resolved</p>
F.093/18-19	<p>Items from Planning & Development Committee</p> <p>Cllr Logan advised that at the previous meeting, 3 planning applications were considered.</p> <p>Nothing further to report</p>
F.094/18-19	<p>Further Business for Referral</p> <p>Service Level Agreements – progress report</p> <p>Fire Inspections – progress report</p> <p>Members agreed that Chairs of Committees should be reminded to attend F&GP meetings.</p>

Date of Next Meeting – 1st October 2018, Quedgeley Community Centre at 7.30pm

Meeting Closed at 8.30pm