

Minutes of the Meeting of the Community Buildings Committee held in the Quedgeley Community Centre on Monday 8th October 2018 at 7.30pm

PRESENT Cllr Mrs J McAllan, Cllr G Smith, Cllr S Wilcox, Cllr A Potts and Cllr N Lee
Cllr G Williams – observing only

Officer Present Mrs S Barnett

C.049/18-19	Apologies for Absence Cllr S Smith The above apology was noted
C.050/18-19	Declarations of Interest None received
C.051/18-19	To Adopt the Minutes of the Previous Meeting dated 10th September 2018 Cllr S Wilcox PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr N Lee Vote: Unanimous: So resolved
C.052/18-19	Correspondence Email correspondence received from Fit Active Children requesting regular use of the Waterwells Sports Centre to organise a Holiday Club at a reduced rate of £50.00 per day instead of the day rate of £115.00. After an in depth discussion the Council unanimously decided that no reduction could be offered as the pricing structure already allowed for a reduced day rate when compared to the hourly rate.
C.053/18-19	Budget 2018 – 19 The budget sheet provided by the council office was noted and signed by the chair. Cllr G Smith raised the question of whether funds could be transferred between buildings and between budget headings as it may be necessary to transfer funds from Quedgeley Community Centre to Waterwells Sports Centre. Cllr A Potts advised that the budget should be monitored and make the necessary requests for transfer of funds when, and if it becomes necessary.
C.054/8-19	Budgetary Items for 2019 – 2020 The committee requested the following items to be included on the wish list for the next financial year. QCC <ul style="list-style-type: none"> • Replacement vinyl flooring in foyer, corridor and table cupboard. • Resurfacing the area at the front of the centre possible with tarmac to replace the existing paving slabs. • Replacement internal doors from hall 2 to the corridor. • Additional microwave in hall 2 kitchen. KCC <ul style="list-style-type: none"> • Plumbed in hot water urn in hall 2 kitchen. The committee requested that when the budget is set, it takes into account the cost for electrical inspection and testing as required by legislation for community buildings.
C.055/18-19	Quedgeley Community Centre a) To consider and agree expenditure not exceeding £76.20 including VAT for supply of 4 door plaques from David Ogilvie. Cllr N Lee PROPOSED to accept the above Seconded Cllr G Smith Vote unanimous So resolved Action – Council Office

	<p>b) To discuss the below options from Pro-Sale</p> <ul style="list-style-type: none"> • Option 1 – to consider and agree expenditure not exceeding £650.00 + VAT for 2 visits annually from Pro-Sale for automatic door maintenance agreement. • Option 2 – to consider and agree expenditure not exceeding £394.00 + VAT for 1 annual visit from Pro-Sale for automatic maintenance agreement. <p>Cllr G Smith PROPOSED to accept option 2 Seconded Cllr S Wilcox Vote 2 for 1 abstain So resolved Action – Council Office</p> <p>c) To consider and agree expenditure not exceeding £558.50 + VAT to carry out fixed wire electrical inspection and testing of 34 circuits as required under health and safety legislation. It was noted there was an outstanding quote for this work and therefore members resolved to give delegated authority to the Clerk to place the order with the cheapest company. Cllr G Smith PROPOSED to accept the above, but wished a council member to be present when the work is undertaken. Seconded Cllr N Lee Vote unanimous So resolved Action – Council Office</p>
<p>C.056/18-19</p>	<p>Kingsway Community Centre</p> <p>a) To consider and agree expenditure not exceeding £76.20 including VAT for the supply of 4 door plaques from David Ogilvie. Cllr N Lee PROPOSED to accept the above Seconded Cllr G Smith Vote unanimous So resolved Action – Council Office</p> <p>b) To consider and agree expenditure not exceeding £15.45 for M&D to fit door plaques to doors. Cllr G Smith PROPOSED to accept the above Seconded Cllr N Lee Vote unanimous So resolved Action – Council Office</p> <p>c) To consider and agree expenditure of £426.00 including VAT for renewal of annual maintenance contract for intruder alarm with APM Fire & Security. Cllr N Lee PROPOSED to accept the above Seconded Cllr A Potts Vote unanimous So resolved Action – Council Office</p> <p>d) To consider and agree expenditure of £57.60 including VAT for renewal of annual maintenance contract of the access control system with APM Fire & Security. Cllr N Lee PROPOSED to accept the above Seconded Cllr S Wilcox Vote unanimous So resolved Action – Council Office</p>
<p>C.057/18-19</p>	<p>Waterwells Sports Centre</p> <p>a) To consider and agree expenditure of £462.00 including VAT to supply, install and commission 2 twin spot emergency spot light units including vandal proof cages to sports hall as recommended by Chosen Fire Ltd. Cllr G Smith PROPOSED to accept the above Seconded Cllr S Wilcox Vote unanimous So resolved Action – Council Office</p> <p>b) To consider and agree expenditure not exceeding £660.50 + VAT to carry out fixed wire electrical inspection and testing of 42 circuits as required under health and safety. It was noted there was an outstanding quote for this work and therefore members resolved to give delegated authority to the Clerk to place the</p>

	<p>order with the cheapest company. Cllr G Smith PROPOSED to accept the above with a council member present when the work is undertaken. Seconded Cllr N Lee Vote unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p>
C.058/18-19	<p>Progress of Current Works – To inform members of progress to date:</p> <ul style="list-style-type: none"> • Quedgeley Community Centre Nothing to report • Kingsway Community Centre Emergency work carried out to reaffix the door frame and glass to the main access door. Due to the recent strong winds the door was forced to open too far and twisted the door frame. A local company made an emergency visit, provided a barrier to prevent the door swinging open too far, made good the door frame and fitted a new self-closer. • Waterwells Sports Centre Nothing to report • Kingsway Sports Pavilion Nothing to report
C.059/18-19	<p>Further Business for Referral No business for referral.</p>

Date of Next Meeting – Monday 12th November 2018. The meeting date was noted.

Meeting closed 8.11pm