

**Minutes of the Meeting of the Community Buildings Committee held in the Quedgeley Community Centre on Monday 14<sup>th</sup> January 2019 at 7.30pm**

**PRESENT** Cllr Mrs J McAllan, Cllr G Smith, Cllr S Wilcox, Cllr S Smith, Cllr N Lee, Cllr G Williams

**Officer Present** Mrs S Barnett

<b>C.080/18-19</b>	<b>Apologies for Absence</b> Apologies received from Cllr A Potts
<b>C.081/18-19</b>	<b>Declarations of Interest</b> None received
<b>C.082/18-19</b>	<b>To Adopt the Minutes of the Previous Meeting dated 10<sup>th</sup> December 2018</b> Cllr G Williams <b>PROPOSED</b> to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr N Lee      Vote: Unanimous: <b>So resolved</b>
<b>C.083/18-19</b>	<b>Correspondence</b> a) Email correspondence received from SLCC requesting the hire of the Quedgeley Town Council buildings for meetings free of charge. Following discussion, it was agreed they would be offered at a subsidised rate only. b) Request from a local resident to have an extra trade waste bin at Kingsway Community Centre. The two bins provided are continually full and a neighbour has complained litter from the bins blows into his garden. However, it is believed the bins being used by residents other than users of the Community Centre. The office is currently managing the situation and has arranged for the bins to be stored at the rear of the community centre to prevent misuse by residents. The cost of an additional trade waste bin is approx. £15.00 per week. The committee discussed the above and agreed that the council office would continue to manage the bin situation and there is no need to acquire an additional bin at this stage. c) Email correspondence from QWFC regarding compensation request was read out and the Clerks response was noted.
<b>C.084/18-19</b>	<b>Budget 2018 – 19</b> The budget sheet provided by the council office was noted and signed by the chair.
<b>C.085/18-19</b>	<b>Budgetary Items for 2019 – 2020</b> The committee requested the following items be included on the wish list for the next financial year. <b>QCC</b> <ul style="list-style-type: none"> <li>• Replacement vinyl flooring in foyer, corridor and table cupboard.</li> <li>• Replacement internal doors from hall 2 to the corridor.</li> <li>• Additional microwave in hall 2 kitchen</li> <li>• Low level angled PIR post lights to light area of the car park. Outdoor lighting currently in place to remain the same and shrubbery not to be removed.</li> <li>• Additional CCTV cameras requested for car park.</li> </ul> <b>KCC</b> <ul style="list-style-type: none"> <li>• Plumbed in hot water urn in hall 2 kitchen.</li> <li>• CCTV outside centre and in the halls - Harm reduction officer advised this is not necessary.</li> <li>• Replacement PIR lights instead of current lights Cllr S Wilcox <b>PROPOSED</b> for the current lights to remain and not to replace them Seconded Cllr G Smith, Vote – unanimous      <b>So resolved.</b></li> </ul>

	<p><b>KSP</b></p> <ul style="list-style-type: none"> <li>• Repair to height restrictor, due to timings the quote was unavailable at the time so the costing from local steel fabricator will be including on the next agenda.</li> </ul>
<p><b>C.086/18-19</b></p>	<p><b>Quedgeley Community Centre</b></p> <p>a) To consider and agree expenditure not exceeding £30.32 including VAT to purchase 2 soap dispensers for ladies toilets. Cllr N Lee <b>PROPOSED</b> to accept the above. Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p> <p>b) To consider and agree expenditure not exceeding £15.45 to remove existing soap dispensers and affix new soap dispensers in ladies toilets. Cllr N Lee <b>PROPOSED</b> to accept the above Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p> <p>c) To consider and agree expenditure not exceeding £95.98 including VAT for replacement battery for solar light at entrance to the car park Cllr N Lee <b>PROPOSED</b> to accept the above Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p> <p>d) To consider and agree expenditure not exceeding £15.45 to remove existing battery from the solar light at entrance to the car park and replace with new. Cllr N Lee <b>PROPOSED</b> to accept the above Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p>
<p><b>C.087/18-19</b></p>	<p><b>Kingsway Community Centre</b></p> <p>a) To consider and agree expenditure not exceeding £89.00 to supply and affix digital coded dead lock to the committee room door. Cllr N Lee <b>PROPOSED</b> to accept the above Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p> <p>b) To consider and agree expenditure not exceeding £160.00 to carry out lightening protection maintenance inspection. Cllr N Lee <b>PROPOSED</b> to accept the above Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p> <p>c) Following a discussion regarding the contract options offered by BEST Services Ltd for the lightening protection maintenance inspections, Cllr N Lee <b>PROPOSED</b> to agree to a 5 year contract. Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p>
<p><b>C.088/18-19</b></p>	<p><b>Kingsway Sports Pavilion</b></p> <p>a) To consider and agree expenditure not exceeding £17.98 including VAT to purchase replacement key for code lock Cllr S Wilcox <b>PROPOSED</b> that the above not be accepted and to obtain a price for replacing the barrel in the lock as there was a concern that there is a security breach. Seconded Cllr G Smith      Vote unanimous <b>So resolved</b> <b>Action – Council Office</b></p> <p>b) To consider and agree expenditure not exceeding £133.00 to carry out lightening protection maintenance inspection. Cllr G Williams <b>PROPOSED</b> to accept the above</p>

	<p>Seconded Cllr N Lee    Vote unanimous</p> <p style="text-align: right;"><b>So resolved</b> <b>Action – Council Office</b></p> <p>c) Following a discussion regarding the contract options offered by BEST Services Ltd for the lightening protection maintenance inspections, Cllr G Williams <b>PROPOSED</b> to agree to a 5 year contract.</p> <p>Seconded Cllr N Lee    Vote unanimous</p> <p style="text-align: right;"><b>So resolved</b> <b>Action – Council Office</b></p>
<b>C.089/18-19</b>	<p><b>Waterwells Sports Centre</b></p> <p>a) To consider and agree transfer of grounds maintenance budget £2424.00 from Waterwells Sports Centre to Kingsway Sports Pavilion and to approve expenditure to allow end of season pitch maintenance at Kingsway Sports Pavilion.</p> <p>Cllr N Lee <b>PROPOSED</b> to accept the above</p> <p>Seconded Cllr G Smith    Vote unanimous</p> <p style="text-align: right;"><b>So resolved</b> <b>Action – Council Office</b></p> <p>b) The committee discussed and considered the options offered by ETC Sports regarding maintenance programmes for the astro.</p> <p>Cllr G Smith <b>PROPOSED</b> to accept the silver package at a cost £3825.00 + VAT each year as part of a 5 year contract as recommended by ETC Sports.</p> <p>Seconded Cllr S Smith    Vote unanimous</p> <p style="text-align: right;"><b>So resolved</b> <b>Action – Council Office</b></p>
<b>C.090/18-19</b>	<p><b>Progress of Current Works – To inform members of progress to date:</b></p> <ul style="list-style-type: none"> <li>• Quedgeley Community Centre Nothing to report</li> <li>• Kingsway Community Centre Nothing to report</li> <li>• Waterwells Sports Centre Nothing to report</li> <li>• Kingsway Sports Pavilion Nothing to report.</li> </ul>
<b>C.091/18-19</b>	<p><b>Further Business for Referral</b></p> <p>No business for referral.</p>

Date of Next Meeting – Monday 11<sup>th</sup> February 2019. The meeting date was noted.

Cllr N Lee put in apologies until July's meeting.

Meeting closed 8.28pm