

Minutes of the Meeting of Quedgeley Town Council held at Quedgeley Community Centre on Monday 15th April 2019 at 7.30pm

PRESENT Cllr G Smith, Cllr S Smith, Cllr Wilcox, Cllr Miss Weston, Cllr Harries, Cllr Williams, Cllr Pearce, Cllr Mrs Williams, Cllr Mrs Slatter, Cllr Mrs McAllan and Cllr P Arnold.

FC.001/19-20	<p>APOLOGIES Apologies were received and noted from Cllr Lee, Cllr A Potts and Cllr R Hughes.</p>
FC.002/19-20	<p>DECLARATIONS OF INTEREST Cllr Williams declared a personal interest on the co-option of Cllr Mrs Williams.</p>
FC.003/19-20	<p>APPLICATION FOR CO-OPTION – Mrs Janette Williams Cllr G Smith PROPOSED to co-opt Mrs Williams onto the council. Seconded: Cllr S Smith: Vote: Unanimous: So resolved</p>
FC.004/19-20	<p>ADJOURNMENT OF MEETING The meeting was adjourned to allow for public forum, it then reconvened.</p>
FC.005/19-20	<p>ADOPTION OF FULL COUNCIL MINUTES Adoption of the Minutes dated 18th March 2019 Cllr G Smith PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr Wilcox Vote 10 for, 1 abstain So resolved</p>
FC.006/19-20	<p>CLERK’S REPORT 22 complaints for the month of March</p> <ul style="list-style-type: none"> • Illegal Parking in Elmore Lane West during fishing • Welfare of two ponies • Abusive behaviour from visitor to office. • Lack of response from 101 • Netting of trees at proposed Lidl Store • Letter from 7-year-old concerned about litter • Overgrowth • Dog Fouling • Highways • Flytipping • Bins • Anti-Social Behaviour
FC.007/19-20	<p>CORRESPONDENCE Notice of Election – Kingsway Ward</p> <p>Email from Anna Mozol on behalf of local resident group applying for grant for gate at Fisher’s Meadow – Mrs Mozol highlights the fact that because this group does not have a constitution, they have been advised that the funds could go through the Town Council accounts. Cllr G Smith PROPOSED that the council are happy for the grant to come to QTC and reimbursement made to the residents when gate purchased. Seconded: Cllr Mrs Slatter: Vote: Unanimous: So resolved</p> <p>Email from Beech Green School Pupils informing council of new initiative regarding tackling dog mess and requesting support from QTC by means of supplying dog bags. Members agreed that this was an excellent idea and commended the pupils for their initiative.</p> <p>Email to all councillors regarding concerns for safety for key holders and office staff during opening hours. The Clerk provided members with a general overview of the concern. There</p>

	<p>has been an increase in abusive behaviour targeted towards the office staff following a change in terms and conditions for the hiring of QTC venues. Private parties are often held at Kingsway Community Centre resulting in them overrunning considerably, creating a difficult situation for the key holder and then later for the office staff who are now instructed to withhold security deposits as per the terms and conditions.</p> <p>Cllr G Smith invited all members to contribute ideas in order to solve this problem and stressed that the safety of the staff remains paramount. Following much debate the following suggestions were put forward:- CCTV to be costed and considered for the Town Council Office reception area. Police to be approached with regards to having a panic button installed. No late bookings for private parties at any venue. Zero tolerance posters to be erected in office.</p> <p>Councillors reminded The Clerk that they are also to hand should they be needed in a case of emergency.</p>
<p>FC.008/19-20</p>	<p>CHAIR'S REPORT Cllr G Smith confirmed that all the chippings had been laid at the Nature Reserve and thanked anyone who helped.</p>
<p>FC.009/19-20</p>	<p>QTC SEMINAR ACTION PLAN Cllr G Smith recommended that all actions from the action plan be dealt with by means of a dedicated working party. Cllr Arnold suggested having an employed member of staff whose sole role is to move forward with any actions. Cllr Williams confirmed that the possibility of having a dedicated person employed solely for the Neighbourhood Development Plan had been considered by the Planning Committee. Members agreed to start a working party whereby other suggestions could then be considered during those meetings.</p>
<p>FC.010/19-20</p>	<p>QUALITY GOLD</p> <p>The Clerk provided an update on where the council are with regards to submitting their application for Quality Gold. All members had been issued with Quality Gold paperwork at the time of receiving the agenda to enable an informed discussion to take place.</p> <p>Cllr Pearce asked how the council are meeting the criteria for Bio-diversity and Crime Disorder. The Clerk read out the criteria which was met within the 5 statements which require a resolution.</p> <p>The following statements were considered:</p> <p>TO CONFIRM BY RESOLUTION THAT QUEDGELEY TOWN COUNCIL MEETS ALL OF THE CRITERIA AS SCHEDULED FOR FOUNDATION STATUS. Cllr G Smith PROPOSED that QTC meets the above criteria Seconded: Cllr Williams: Vote: Unanimous: So resolved</p> <p>TO CONFIRM BY RESOLUTION THAT QUEDGELEY TOWN COUNCIL MEETS ALL OF THE CRITERIA AS SCHEDULED FOR QUALITY STATUS. Cllr G Smith PROPOSED that QTC meets the above criteria Seconded: Cllr Mrs Slatter: Vote: Unanimous: So resolved</p> <p>TO CONFIRM BY RESOLUTION THAT QUEDGELEY TOWN COUNCIL MEETS ALL OF THE CRITERIA AS SCHEDULED FOR GOLD STATUS. Cllr G Smith PROPOSED that QTC meets the above criteria</p>

	<p>Seconded: Cllr Mrs McAllan: Vote: Unanimous: So resolved</p> <p>Cllr Pearce asked The Clerk to advise on what the next stage would be. The Clerk advised that the application would be looked at by an accreditation panel and probably followed up by a visit.</p> <p>All councillors were issued with an attachment in advance of the meeting laying out the following statements:</p> <ol style="list-style-type: none"> 1. Ensures that the Council delivers value for money 2. Meets its duties in relation to bio-diversity and crime & disorder 3. Provides Leadership in planning for the future of the community 4. Manages the performance of the council as a corporate body 5. Manages the performance of each individual staff member to achieve its business plan. <p>Cllr G Smith PROPOSED to accept the above 5 statements. Seconded: Cllr Wilcox: Vote: Unanimous: So resolved</p>
<p>FC.011/19-20</p>	<p>FINANCE AND GENERAL PURPOSES COMMITTEE</p> <p>(a) Noting of Minutes dated: 4th March 2019: accepted by F&GP on 01.04.19</p> <p>(b) Report of Chairman – nothing further at this time.</p> <p>(c) To consider and agree expenditure not exceeding £2142.28 for buildings insurance to cover both Kingsway Community Centre and Kingsway Sports Pavilion. Cllr G Smith PROPOSED to approve the above expenditure. Seconded: Cllr Arnold: Vote: Unanimous: So resolved</p>
<p>FC.012/19-20</p>	<p>PLANNING AND DEVELOPMENT COMMITTEE</p> <p>a) Noting of Minutes dated 20th February 2019: accepted by P&D on 20.3.19</p> <p>b) Report of Chairman – chairman not present, Cllr Williams reported that the current computer used for Planning needs replacing as it is no longer fit for purpose.</p> <p>c) To consider and agree expenditure not exceeding £40.00 to comb bind planning documents for committee members.</p> <p>Cllr Wilcox PROPOSED to accept the above expenditure Seconded: Cllr Williams: Vote: Unanimous: So resolved</p>
<p>FC.0013/19-20</p>	<p>RECREATION AND AMENITIES COMMITTEE</p> <p>(a) No minutes to accept</p> <p>(b) Report of Chairman, Cllr S Smith reported the following – Easter Egg Hunt due to take place Easter Monday at the Nature Reserve, all members asked to be there by 9am.</p> <p>(c) The clerk pointed out that due to the previous R&A meeting not being quorate, the risk assessment for the Easter Egg Hunt needs to be approved. Cllr S Smith PROPOSED to approve the risk assessment provided to members at the meeting. Seconded: Cllr G Smith: Vote: Unanimous: So resolved</p>
<p>FC.014/19-20</p>	<p>COMMUNITY BUILDINGS COMMITTEE</p> <p>(a) Noting of Minutes dated 11th March 2019: accepted by CB on 08.04.19</p> <p>(b) Report of Chairman – Expenditure considered for the following: LED lights in kitchen</p>

	<p>Boiler Repairs Internal doors 3 HD CCTV cameras Urn for Hall 2 Kingsway Community Centre Hand Dryer for lady's toilet</p> <p>QCC car park lights now working KSP Height Restrictor now repaired Security deposit post 6pm increased to £200.00.</p>
FC.015/19-20	<p>REPORTS FROM OUTSIDE BODIES AND WORKING PARTIES</p> <p>(a) Quedgeley Community Trust – Cllr G Smith will be stepping down for a few months following recent health concerns. Main topic is the Quedgeley Show due to take place on 13/07/19. There needs to be representation from QTC</p> <p>(b) Current discussions taking place regarding entries for Quedgeley Show. Working party due to take place on Saturday followed by a BBQ.</p> <p>(c) Cllr Hughes not present</p> <p>(d) A couple of complaints received relating to Rea Bridge, Damaged dog bins and defibrillators not always available to the public.</p> <p>(e) Horse safety event – Cllr S Smith and Cllr G Smith attended on behalf of QTC.</p>
FC.016/19-20	<p>FURTHER BUSINESS FOR REFERRAL</p> <p>None</p>
Date of Next Meeting : 20th May 2019 – Kingsway Community Centre - noted	

Meeting concluded: 20:50 hrs

Notes of the **PUBLIC FORUM** of Quedgeley Town Council Meeting on the 15th April 2019

Cllr David Norman reported the following:

- Meeting with Highway officers regarding 30mph repeaters on Bristol Road
- Clearwater Drive awaiting ecology plan.
- Ongoing parking issues around Fieldcourt School
- Discussion relating the ownership of Fieldcourt bus shelter. The Clerk agreed to email Cllr Hawthorne with an update.
- Canal Path Walk – awaiting proposals
- New desk opened at Quedgeley Library for registration of births/deaths/marriages. Proved very successful and will now become a permanent measure.
- City Council moving out of Warehouses within the next 2-3 weeks – moving to 5th Floor, Shire Hall.
- There will be a separate reception desk in Southgate Street for revenues and benefits appointment system.
- Cllr Pearce asked if warehouses now sold. Cllr Norman confirmed not yet but they are on the market and there has been considerable interest.
- Cllr Wilcox asked about Police Powers for parking matters. Cllr Norman confirmed that the Police can only deal with obstruction matters. Cllr Norman further advised that there have been 6 enforcement patrols in Quedgeley within the last few weeks and he is aware of the ongoing problems.
- Mrs Webster provided feedback from one local resident who had been affected by anti-social parking to say that he had seen the patrols and was delighted with the effect so far. Cllr Norman asked if possible for Mrs Webster to monitor when residents witness enforcement patrols.

There being no further questions and in the absence of The Police the meeting reconvened