

Minutes of Quedgeley Town Council Minutes held at Kingsway Community Centre on Monday 15th July 2019

PRESENT Cllr G Smith (chairman), Cllr S Smith, Cllr Wilcox, Cllr Miss Weston, Cllr Pearce, Cllr Hughes, Cllr Williams, Cllr Mrs Williams, Cllr Harries, Cllr Miss Mozol, Cllr A Potts and Cllr N Lee

One member of the public

FC.050/19-20	APOLOGIES Apologies were noted from Cllr Mrs McAllan, Cllr Powell and Cllr Slatter
FC.051/19-20	DECLARATIONS OF INTEREST None received.
FC.052/19-20	PRESENTATION OF QUALITY GOLD CERTIFICATE Alison Robinson, CEO for GAPTC formally presented the Quality Gold Certificate to the council. She advised that out of 264 councils in Gloucestershire, only 6 have achieved Quality Gold, Quedgeley being the latest. The award has been made with points to note of Good Staff and proactive councillors. Elizabeth Skinner who was instrumental in putting the award together also formed the judging panel and she had been very impressed with the passion of the council. Alison concluded by saying she was excited and pleased to be awarding the certificate and congratulations to all.
FC.053/19-20	ADJOURNMENT OF MEETING The meeting was adjourned to allow for public forum, it then reconvened.
FC.054/19-20	ADOPTION OF FULL COUNCIL MINUTES Adoption of the Minutes dated 17th June 2019 Cllr S Smith PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr Wilcox Vote Unanimous So resolved
FC.055/19-20	CLERK'S REPORT 49 complaints and issues received, all have been resolved or forwarded to the relevant authority.
FC.056/19-20	CORRESPONDENCE Clerks & Councils Direct – July 2019 issue 124 The Clerk Magazine – July 2019 Vol 50 No 4
FC.057/19-20	CHAIR'S REPORT <ul style="list-style-type: none"> • Cllr G Smith provided a brief update on the Quedgeley Show. • Generic business cards are to be provided to all councillors. • There is evidence of traffic monitoring in neighbouring roads, Curtis Hayward Drive, Church Drive, The Holly Grove.
FC.058/19-20	TO REVIEW AND UPDATE THE FOLLOWING POLICIES: <ul style="list-style-type: none"> • Children, Young People and Vulnerable Adults Protection Policy • Code of Conduct • Community Engagement • Complaints • Constitution • Data Protection • Electronic & Social Media • Financial Regulations • Public Forum • Publication Scheme • Training • Standing Orders

	<ul style="list-style-type: none"> • Grants Policy • Health & Safety Policy Statement <p>Mrs Webster confirmed that all policies marked with 'no change' have been reviewed and require only a new date. Financial Regulations required one minor change which was referred to in the meeting. 2 policies had been sent out in advance of the meeting, that being Complaints and Standing Orders and councillors had been asked to review them in advance.</p> <p>Cllr Harries advised the following: All reference to 'his' should now be gender neutral. Reference to approved lists within Standing Orders, although should be noted, should not alter putting to tender for contracts in excess of £25k.</p> <p>Cllr G Smith PROPOSED to approve all policies that require no change to be dated 2020 accordingly. Seconded: Cllr Lee: Vote: Unanimous: So resolved</p> <p>Cllr G Smith PROPOSED the minor change to Financial Regulations. Seconded: Cllr Williams: Vote: Unanimous: So resolved</p> <p>Cllr G Smith PROPOSED the new Complaints Policy be adopted. Seconded: Cllr Williams: Vote: Unanimous: So resolved</p> <p>Cllr G Smith PROPOSED all changes as specified to Standing Orders, including those changes as highlighted by Cllr Harries. Seconded: Cllr Harries: Vote: Unanimous: So resolved</p>
FC.059/19-20	<p>FINANCE AND GENERAL PURPOSES COMMITTEE</p> <p>(a) Noting of Minutes dated: 3rd June 2019: accepted by F&GP on 01.07.19</p> <p>(b) Report of Chairman – nothing to report.</p>
FC.060/19-20	<p>PLANNING AND DEVELOPMENT COMMITTEE</p> <p>(a) Noting of Minutes dated: 10th April 2019: accepted by P&D on 19.6.19</p> <p>(b) Cllr Potts advised on one application relating to a change of use of retail unit to a gym to which the council had objected. Other applications included an extension to a commercial warehouse.</p>
FC.061/19-20	<p>RECREATION AND AMENITIES COMMITTEE</p> <p>(a) Noting of Minutes dated 5th June 2019: accepted by R&A on 03.07.19</p> <p>(b) Report of Chairman – Cllr S Smith, Cllr S Smith advised he had not been present at the previous meeting. Cllr G Smith advised that the main topic related to the Dog Show which had proved to be an excellent event and paid thanks to Cllr McAllan who organised and ran the event.</p>
FC.062/19-20	<p>COMMUNITY BUILDINGS COMMITTEE</p> <p>(a) Noting of Minutes dated 10th June 2019: accepted by CB on 08.07.19</p> <p>(b) Report of Chairman – Cllr Mrs McAllan.</p> <p>(c) In the absence of Cllr Mrs McAllan, Cllr G Smith reported the following</p> <p style="padding-left: 40px;">Quedgeley Community Centre</p> <ul style="list-style-type: none"> • New flooring due in next couple of weeks • CCTV due for car park. <p style="padding-left: 40px;">Kingsway Sports Pavilion</p> <ul style="list-style-type: none"> • The Height Restrictor has been repaired by Danters
FC.063/19-20	<p>REPORTS FROM OUTSIDE BODIES AND WORKING PARTIES</p> <p>(a) Quedgeley Community Trust – Cllr G Smith advised of a disappointing turnout, raising approximately £100.00.</p>

	<p>(b) Allotment Association – Cllr S Wilcox advised generally going well. Main focus on new allotments which are due to be released in the next couple of months. Some plots due to their size will be halved in order to provide more plots.</p> <p>(c) Quedgeley Village Hall – Cllr Hughes reported that he has a meeting with the treasurer the next day.</p> <p>(d) Saturday Surgery – Cllr Williams advised that the first surgery had taken place at ASDA and it proved to be very busy at the start with people queuing to speak to the council. Very positive and well received.</p> <p>(e) Futures Committee – Cllr Pearce advised that the first meeting had taken place whereby all councillors had been asked to provide brief reports on each of their remits. The action plan had been updated to show the following indicators: Green – to be actioned, Orange – possible, Red – not to be pursued. A further meeting is due to be arranged with the first action to be deferred to the next Full Council Meeting, that being the future name for the council for inclusive purposes.</p> <p>(f) UBB – Cllr Wilcox advised that the next meeting is 16th July to which he and the clerk will be attending. Cllr Mozol asked if visits could be arranged. Cllr Wilcox agreed to take this to the next meeting and report back.</p>
FC.064/19-20	FURTHER BUSINESS FOR REFERRAL None
DATE OF NEXT MEETING 19th August 2019 – Quedgeley Community Centre at 7.30pm	

*Notes of the **PUBLIC FORUM** of Quedgeley Town Council Meeting on the 15th July 2019*

The member of the public attended the meeting to raise awareness on marathon runs arranged by himself and to address any concerns the council might have on the impact these might have on local residents. He provided some background information on himself to confirm his expertise in running such events and confirmed that all events seek to raise money for charity and consultation goes through Gloucestershire Highways and Police. He further advised that having just organised the Gloucester Marathon in May, no complaints were received and they are already working with Gloucester City Council regarding the arrangements for next year.

The following concerns were raised by councillors and noted:

Litter – Assurance was given that litter pickers will walk the route after the event and portaloos will also be on course.

Road Closures – the routes will be placed on the relevant website and the marathon route will not change. There will be leaflet drops, radio broadcasts and website updates. It is envisaged that entire event will be finished by 3pm.

Rolling Road Closures – A new company taking over road closures, all accredited marshals.

Plastic single use bottles – Only disposable cups used on course, bottles only provided at the end of the event. Happy to monitor.

Dates – confirmation was provided of forthcoming events.

There being no further questions and in the absence of The Police the meeting reconvened