

Minutes of Quedgeley Town Council Minutes held at Quedgeley Community Centre on Monday 19th August 2019.

PRESENT Cllr G Smith (chairman), Cllr S Smith, Cllr Wilcox, Cllr Hughes, Cllr Williams, Cllr Mrs Williams, Cllr Harries, Cllr Miss Mozol, Cllr N Lee, Cllr Mrs Slatter, Cllr Powell and Cllr Arnold.

FC.068/19-20	APOLOGIES Apologies were noted from Cllr Mrs McAllan, Cllr Pearce, Cllr Miss Weston and Cllr Potts
FC.069/19-20	DECLARATIONS OF INTEREST Cllr S Smith, Cllr G Smith, Cllr Mrs Slatter and Cllr Lee declared a personal interest in Agenda Item 9
FC.070/19-20	ADJOURNMENT OF MEETING No members of public, Police, City or County Councillors present
FC.071/19-20	ADOPTION OF FULL COUNCIL MINUTES Adoption of the Minutes dated 15th July 2019 Cllr S Smith PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr Lee Vote Unanimous So resolved Adoption of the Minutes dated 31st July 2019 Cllr Hughes PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr Wilcox Vote Unanimous So resolved
FC.072/19-20	CLERK'S REPORT 59 complaints and issues received, all have been resolved or forwarded to the relevant authority. The following issue was raised and clarified: - <ul style="list-style-type: none"> Complaint regarding youths gaining access onto Astro and H&S issues. Community Litter Picker Group starting on the 1st September, utilising QTC Litter Picks etc and supported by QTC. R&A will be considering purchasing junior high viz jackets to enable children to take part. The Clerk confirmed that she would be on annual leave from Wednesday 21st August 2019 – Tuesday 3rd September 2019 and the Deputy Clerk would be dealing with all matters in her absence.
FC.073/19-20	CORRESPONDENCE <ul style="list-style-type: none"> LCR Magazine – Summer 2019 Mobile VAS – Bristol Road – Email previously sent to all councillors. The Clerk asked all members to give an indication as to whether the council would support a mobile unit. All members were given an opportunity to provide their thoughts, including clarification between different types of units. Concerns were raised regarding cost implications, staffing and training, however in principle members agreed with the concept and asked for this to be relayed to Cllr Mark Hawthorne. The Clerk advised that Ellis Whittam would be providing Manual Handling and Risk Assessment H&S training on 15th January 2020 and invited all councillors to attend. The Clerk further advised that the office would need to be closed to allow the staff to also attend and this was noted.
FC.074/19-20	CHAIR'S REPORT <ul style="list-style-type: none"> Cllr G Smith and Cllr S Smith met with County Councillor Mark

	<p>Hawthorne in Elmore Lane West regarding speeding issues. It is understood that this area will be targeted first with mobile speed units. Cllr G Smith met with the Fishing Association who are now running the fishing pond at Waterwells. He confirmed that a lot of work has been done, they are very enthusiastic and are keen to work closely with the Town Council. He invited all members to visit the pond.</p> <ul style="list-style-type: none"> • Cllr G Smith, Cllr S Smith and Cllr Mrs Williams attended Severn Vale School and met with the head. He confirmed that it had been a positive meeting promoting a good working partnership. The council have donated their rugby posts to the school, who are very appreciative, and the council will also be involved in mock interviews, meetings and presentations with those from the school.
<p>FC.075/19-20</p>	<p>TO CONSIDER AND AGREE EXPENDITURE NOT EXCEEDING £1923.75 + VAT FOR RENEWAL OF 5 YEAR H&S CONTRACT ALREADY IN PLACE WITH ELLIS WHITTAM</p> <p>Members agreed that alternative costs should be obtained to ensure that best value for money is achieved. It was agreed that this item should be deferred to the next Full Council Meeting for further discussion.</p>
<p>FC.076/19-20</p>	<p>TO DISCUSS AND ADOPT A STRATEGY FOR FUTURE DONATIONS</p> <p>Cllr G Smith invited all members to speak. Members agreed that the council need to establish the difference between a donation and a contribution. The following definition was agreed: -</p> <ul style="list-style-type: none"> • A Donation is an offer or a gift, provided to the council and not requested by the council. • A Contribution is where someone is using the facilities or is involved in running the event. <p>It was further agreed that donations should be paid to a nominated charity and contributions should go back into the town council account to offset the use of the facility. Following on from this, members also agreed that only local charities should be considered.</p> <p>Cllr Wilcox PROPOSED that donations should be considered on a 6 monthly basis and paid to local charities only and the question should be asked at source as to whether the amount paid is a donation or contribution. Seconded: Cllr S Smith: Vote: Unanimous: So resolved</p>
<p>FC.077/19-20</p>	<p>TO CONSIDER AND AGREE EXPENDITURE NOT EXCEEDING £550.00 FOR LEGAL FEES TOWARDS OFFICE MOVE</p> <p>The Clerk confirmed that since putting this on the agenda, she has found the delegated authority minute reference that allows her to make this payment and has already done so.</p>
<p>FC.078/19-20</p>	<p>TO CONSIDER AND AGREE NEXT STEP FOR POSSIBLE RENAMING OF TOWN COUNCIL</p> <p>Cllr G Smith invited all members to speak. Members raised the following points and concerns:</p> <ul style="list-style-type: none"> • Quedgeley already includes Kingsway, therefore there should be no change • Residents of Kingsway are not aware that they fall under Quedgeley Town Council • Residents of Kingsway may be more aware of Kingsway Residents Association than the Town Council • There is a perception that Quedgeley Town Council does not support those residents of Kingsway • Inputting Kingsway into the title of the Town Council will enable those residents to appreciate that they have a local town council • Saturday Surgeries held in ASDA Kingsway will help local residents to

	<p>understand they have a local town council to go to.</p> <p>After much discussion: Cllr Harries PROPOSED to remain as Quedgeley Town Council Seconded: Cllr Mozol Cllr Lee PROPOSED to amend the motion to include Kingsway into the name. Seconded: Cllr S Smith: Vote: 5 for, 6 against, 1 abstain: Unresolved</p> <p>Members agreed that the Town Council need to engage more with those from Kingsway to highlight that they are included under Quedgeley. <i>Deferred to Futures Committee.</i></p>
FC.079/19-20	<p>FINANCE AND GENERAL PURPOSES COMMITTEE</p> <p>(a) Noting of Minutes dated: 1st July 2019: accepted by F&GP on 05.08.19</p> <p>(b) Report of Chairman – Finances looking encouraging with the help of two loans ceasing during 2019. A new office has now been found and it is exciting to be able to move forward, financially viable.</p> <p>(c) Cllr G Smith PROPOSED that Cllr Lee be accepted onto the F&GP Committee Seconded: Cllr Powell: Vote: 11 for, 1 abstain: So resolved</p>
FC.080/19-20	<p>PLANNING AND DEVELOPMENT COMMITTEE</p> <p>(a) Noting of Minutes dated: 19th June 2019: accepted by P&D on 17.7.19</p> <p>(b) Report of Chairman – Next Planning Meeting would include a presentation on developing a Neighbourhood Development Plan and confirmed that this is required if QTC want to be considered a competent planning authority. All members invited.</p>
FC.081/19-20	<p>RECREATION AND AMENITIES COMMITTEE</p> <p>(a) Noting of Minutes dated 3rd July 2019: accepted by R&A on 07.08.19</p> <p>(b) Report of Chairman – Cllr S Smith advised on the following:</p> <ul style="list-style-type: none"> • Dog Show – great success with £31 donated to Bulldog Rescue • Fireworks Display – Cllr Pearce to lead • 4th event under consideration. • Watercourse at the back of Bristol Road Rec, requires ground maintenance. • £184 paid to make good, Woolstrop Play Area. • £230 paid to cut back corner beds at St James’ • £195 paid for clearing and strimming of the banks at Druids Oak • £58.50 paid for QTC plaque for litter bin sponsored by Prima Dental. • Quedgeley Nature Reserve inspections raised the problem of a fence bordering a house and backing onto the reserve. No contact from the owner, this needs to be followed up. • Bollards at Fishers Meadow now in place. • Allotments are being well managed. • Cemetery is in good order with Topple Testing about to commence. All members of R&A asked to take part if possible. • Pictures of deceased allowed on plaques for cremated remains.
FC.082/19-20	<p>COMMUNITY BUILDINGS COMMITTEE</p> <p>(a) No Minutes to note</p> <p>(b) Report of Chairman – Cllr Mrs McAllan. In the absence of Cllr Mrs McAllan, Cllr G Smith reported the following: Quedgeley Community Centre</p> <ul style="list-style-type: none"> • New flooring complete. Cllr G Smith has approached Quedgeley Carpets for quote to now complete the Social Club side. <p>(c) Cllr Williams PROPOSED that Cllr Lee be accepted onto the Community</p>

	Buildings Committee Seconded: Cllr Harries: Vote 11 for, 1 abstain: So resolved
FC.083/19-20	<p>REPORTS FROM OUTSIDE BODIES AND WORKING PARTIES</p> <p>(a) Quedgeley Community Trust – Cllr G Smith advised last meeting deferred and will report back after next meeting.</p> <p>(b) Allotment Association – Cllr S Wilcox advised generally going well. BBQ being held this Saturday at 6pm – all welcome. Cllr G Smith advised members on the outstanding water bill which has now hopefully been resolved at no further cost to the council.</p> <p>(c) Quedgeley Village Hall – Cllr Hughes reported that the last meeting was cancelled. He has asked for an emergency meeting to discuss various concerns. Cllr Hughes further advised that should his concerns not be taken seriously at the next meeting, he will be forced to resign in order to disassociate himself with the running of the Village Hall.</p> <p>(d) Saturday Surgery – Cllr G Smith advised that he and Cllr Pearce attended on Saturday at Tesco, Quedgeley. Usual types of complaints received and referred to the Town Council Office who will deal with any outstanding items. Cllr Harries asked if there would be any advantage to holding surgeries in both Tesco and ASDA on a monthly basis. Cllr G Smith advised that this would be subject to resources and availability of amenities from both Tesco and ASDA.</p> <p>(e) Futures Committee – Cllr Pearce absent from meeting, however it was understood that another meeting would be arranged shortly.</p> <p>(f) UBB – Cllr Wilcox advised that 15-minute tests are still being conducted on the base of the stack. A new website is being designed and tours will become available during the Autumn for groups of 1-44 people. There will also be a full educational centre for school visits.</p>
FC.084/19-20	<p>FURTHER BUSINESS FOR REFERRAL</p> <p>5G H&S Contract Streaming of Full Council meetings</p>
DATE OF NEXT MEETING 16th September 2019 – Kingsway Community Centre at 7.30pm	

*Notes of the **PUBLIC FORUM** of Quedgeley Town Council Meeting on the 19th August 2019
There being no members of the public present, the meeting reconvened.*