
*Minutes of the Finance and General Purposes Committee held on TEAMS on Monday 7th
September 2020.*

PRESENT: Cllr Pearce, Cllr Hughes, Cllr Mrs J McAllan, Cllr Williams, Cllr G Smith, Cllr J Powell and Cllr Lee.

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.016/20-21 Apologies
Apologies were received and noted from Cllr S Smith and Cllr Harries

F.017/20-21 Declarations of Interest.
None

F.018/20-21 To Approve the Minutes dated – 3rd August 2020
Cllr Pearce **PROPOSED** to adopt the above Minutes as a true and accurate record of the meeting.
Seconded: Cllr Williams: Vote: Unanimous: **So resolved**

F.019/20-21 To report on previous actions set on 3rd August 2020
None

F.020/20-21 Correspondence
Email and accounts from Quedgeley Social Club.
At this point, Cllr G Smith and Cllr Lee declared an interest.
The Clerk confirmed receipt of information from QSC that day which would be later distributed to F&GP. It was agreed that a business plan is still required and the matter should be deferred to Full Council to agree which councillors will attend the meeting once a date has been agreed.

F.021/20-21 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property – <i>QCC/KCC/WSC/KSP/QTC/R&A</i>	£3303.68	BACS	<i>Grounds Maintenance and Handyman contract – August 2020</i>
Christy Floodlighting – <i>WSC</i>	£1699.20	BACS	<i>Annual Floodlight Contract</i>
HMRC – <i>QTC</i>	£2592.20	BACS	<i>Tax & NI August 2020</i>
Total Gas – <i>QCC</i>	£3456.27	BACS	<i>QCC Gas</i>
Total Gas – <i>KSP</i>	£636.56	BACS	<i>KSP Gas</i>
Ellis Whittam – <i>QTC</i>	£2308.50	BACS	<i>H&S Contract</i>

Noted

The following payments were discussed and resolved:

QCC Gas
WSC Electricity
KSP/KCC Electricity

Cllr Hughes expressed concern regarding some accounts being settled with estimated metre readings. The Clerk confirmed that measures had been put in place to now ensure that metre readings would be taken and submitted on a monthly basis.

Members discussed separate meters for Quedgeley Social Club. Cllr Smith confirmed this had been investigated 8 years prior whereby the council agreed this would prove too costly.

F.022/20-21 To Note the following Accounts Paid by cheque prior to the Publication of the Agenda for £500.00 or over.

None

F.023/20-21 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

Intocleaning – QTC	£2380.29	BACS	<i>Staff salary cleaning costs</i>
Transfer to Reserves	£68479.60	Transfer	<i>Proceeds of sale for 9c School Lane.</i>

Cllr Pearce **PROPOSED** to approve those payments above read out.

Seconded: Cllr Hughes: Vote: Unanimous: **So resolved**

F.024/20-21 Accounts/Budget Progress 2020/201

- Noting of the Bank Reconciliations for August 2020
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

The Clerk advised that all centres were beginning to see bookings return, especially Waterwells Sports Centre and Kingsway Community Centre. Wherever possible, long term user groups' sessions would be honoured.

Cllr Pearce **PROPOSED** the accounts for August 2020, including the Summary of Receipts and Payments be approved.

Seconded: Cllr Williams: Vote: Unanimous: **So resolved**

F.025/20-21 Items from Community Buildings Committee:

Cllr McAllan provided an update from the latest meeting.

The budget was approved noting that only H&S matters should be considered at the moment.

There is to be an increase for ad hock bookings.

Hiring fees for sporting facilities were discussed under the recent Covid 19 guidance.

Baby changing units to be installed in male toilets at Waterwells.

F.026/20-21 Items from Recreation & Amenities Committee:

Cllr Williams asked for clarification regarding the removal of dead flowers from graves. Members agreed that whilst M&D Property do conduct work in the cemetery, if members want to assist whilst walking through, they can do.

Cllr Pearce reported that the annual firework display has been cancelled. The Clerk confirmed receipt of a request from DanTERS to still hold their fair on the same weekend as the fireworks. Members agreed to defer this to the next R&A.

Cllr Hughes asked if the tow path had been raised and asked for an update. Cllr Pearce reported that responsibility lies between Gloucestershire County Council and Gloucester City Council. Cllr Williams further reported that the steps fall on the Canal Trust Land. Members agreed that safety signs should be put up and the bridge roped off. The Clerk agreed to chase and confirmed that this could be done immediately under H&S and will await an update regarding responsibility.

F.027/20-21 Items from Planning & Development Committee:

Cllr Powell confirmed that last meeting was inquorate. Planning members were asked to review the agenda in time for the next meeting of 16th September 2020. Cllr

Lee asked members to remember to submit observations for the change in planning by 17th September 2020.

Cllr Hughes showed concern over the new Lidl in Quedgeley, there being little evidence of any traffic calming measures.

F.028/20-21 Further Business for Referral:
Danters Fair – Fishers Meadow.

F.029/20-21 Date of Next Meeting – 05/10/2020 – at 7pm on TEAMS.

Meeting Closed 8.00pm