

# 5<sup>TH</sup> MARCH 2019

## SEMINAR 3 YEAR ACTION PLAN

ACTION NUMBER	SUBJECT HEADING	ACTION	COUNCILLOR/STAFF RESPONSIBILITY	Not Complete	Ongoing	Complete
<b>1 QTC IDENTIFICATION</b>						
1.1	IDENTIFY AS AN ORGANISATION – Where is Quedgeley	Clarify what QTC stands for.				
1.2	MAYOR/DEPUTY	Establish whether Quedgeley can be formally identified as a Town. Then consider whether QTC should have a Mayor.				
1.3	POPULATION	Already a large population, this lends itself to a Town. Tap into the population to gain support behind the council to be identified as a Town.				
1.4	COUNCIL VEHICLE	The need for a council van wrapped with QTC ID for official ground force workers to undertake QTC duties.				
1.5/1.9/1.13	OUT INTO THE COMMUNITY	Should the council be more visible? Saturday Surgeries				

		already take place but can more be done?		
1.6	OUTREACH WORKER	Can an outreach worker be re-employed in order to reach out to younger people within the community?		
1.7	VISITS TO SCHOOLS	Council members to visit local schools to educate further on the work of the Town Council.		
1.8/4.1/4.4	S106 MONIES FOR TOWN COUNCIL OFFICE	The need for a better Town Council Office which is front facing and better supports the staff and the needs of the public. With all the development taking place can S106 monies be made available to help?		
1.9/1.5/1.13	ASDA SATURDAY SURGERIES	Saturday surgeries already take place at Tesco bi monthly. With enough buy in from all councillors, they could also commence at Asda bi monthly, hence providing a Saturday surgery at either venue on a monthly basis.		
1.10	LINK TO ORGANISATIONS: CADETS SCOUTS ETC	Better networking to help facilitate a together working relationship.		
1.11	MEETINGS	Full Council already takes place at Kingsway		

		Community Centre bi monthly. Look into whether committee meetings could follow a similar pattern. Provides more opportunity for the resident to attend.		
1.12	QUEDGELEY/KINGSWAY DEFINITION	Both areas are separated by the A38, however local residents remain confused. Out of date or no signs signalling the start of Quedgeley and signs to Town Council Office out of date.		
1.13/1.5/1.9	BUSINESS CARDS	Each councillor to have business cards for events such as Saturday Surgeries etc.		
1.14	XMAS LIGHTS/TREES	To investigate and cost out xmas lights for Quedgeley as per most towns.		
1.15	BRITAIN IN BLOOM	To investigate and cost out entering into Britain in Bloom.		
1.16	SHOUT LOUDER	Be more visible, councillors to attend planning meetings and more		

		visibility at Glos City and County Council.		
1.17	DROP IN CENTRES – COFFEE & TEA	Consider opening dedicated areas within the community centres to serve refreshments.		
<b>1a QTC ACTIONS</b>				
1a	MORE COUNCILLORS	With the population of Quedgeley increasing, is there a need for more councillors to spread the load. This has already been investigated and the boundary review previously completed already took the current number of 16 councillors into consideration.		
1b	INCREASE IN GROUNDWORK STAFF	If the council take on more responsibilities, extra groundwork staff will be required		
1c	ICE RINK	To consider feasibility and costings involved in installing an Ice Rink		
1d	MEETING ROOM – QUEDGELEY			
1e	COUNCIL STAFF	At the moment the groundsman is on a contract, should this be		

		changed to become an employee		
1f	QTC WARDEN – PARKING TICKETS	QTC has no powers to issue or enforce tickets, however should a warden be employed to provide visibility at key times and place advisory notices on cars.		
1g	REPRESENTATIVES AT CITY COUNCIL	Greater representation should be made by QTC at City and County level, particularly at Planning meetings.		
1h	DEDICATED DOG WALKING AREAS	Identify areas which can be fenced off and dedicated to dog walkers.		
<b>2 DIGITAL</b>				
2.1	INVITES TO LOCAL EVENTS	Making ourselves more accessible on social media and reaching out better to the local community.		
2.2	QUESTIONAIRES	Having an up to date website providing the community with an opportunity to answer questionnaires provided by the council.		
2.3	RADIO QUEDGELEY	In line with other areas, is there a requirement for our own radio station?		

2.4	WIFI	Should there be a Quedgeley WIFI?		
2.5	BUS SHELTERS	Could there be digital advertising on the bus shelters which also generates an income in return?		
2.6	STREAMING OUR MEETINGS	In line with GCC there is now a requirement to live stream the Town Councils meetings to help promote visibility?		
2.7	ADVERTISING AND MARKETING	More effective advertising and marketing events by means of more proactive use of social media.		
2.8	CHATBOX	Introduction of Chatbox on QTC website.		
2.9	NEWSLETTERS	More effective method of distributing Newsletters.		
2.10	FACEBOOK ACTIVITY	Increase the usage of facebook/twitter and website – daily.		
2.11	WEBSITE	Update the website to provide an opportunity for residents to interact.		
<b>3 BRANDING</b>				
3.1	POTS/BINS/SHELTERS	Each time new items are purchased, ie bins/pots/shelters have QTC branded on them. Brand everything!		

3.2	INCREASED SIGNAGE	Increase signage showing Quedgeley boundary.		
3.3	NOTICEBOARDS	Update Headers on noticeboards from Parish to Town Council.		
3.4	STREETSIGNS	Update street signs directing to QTC Office.		
<b>4 INFRASTRUCTURE</b>				
4.1/1.8/4.4	TOWN HALL	Creation of Town Hall for Quedgeley.		
4.2/1a	SWIMMING POOL	Consider the need for a swimming pool in Quedgeley.		
4.3	HIGH STREET	There is no high street in Quedgeley – consider a focal point.		
4.4/1.8/4.1	NEW OFFICES – RETAIL AREA	Consider moving offices to larger empty retail site providing other businesses an opportunity to rent office space.		
4.5	QUEDGELEY VILLAGE HALL	Establish current status of village hall with a view to taking over management and extending site.		
4.6	KEY SERVICES – BINS ETC	Consider taking over total management of bins/bus shelters etc and budgeted funds attached to be transferred from GCC to QTC.		

4.7	NEW CROSSING AT A38	Consider the need for a new crossing at a particularly dangerous area.		
4.8/6.2	BUY LAND	There is a possibility for QTC to purchase Fisher's Meadow. Council to consider.		
4.9	FLAG POLE	To introduce a flag pole for key events.		
4.10	LONGER WORKING HOURS – MORE STAFF	To consider extending office opening times with the help of additional staff.		
4.11	UPGRADE PLAYPARKS	Consider upgrading playparks, especially Bristol Road Rec and Druids Oak.		
4.12	SENIOR SCHOOL	Consider the need for an additional senior school.		
4.13	YOUTH CLUB	Consider setting up and running a Youth Club/Youth Council.		
4.14	SUMMER CAFÉ	Consider setting up a summer café at the community centre.		
4.15	PUBLIC RIGHTS OF WAY	Look into our public rights away with a regard to taking on responsibility.		
4.16	EXERCISE EQUIPMENT AT GREEN SPACES	Consider introducing exercise equipment in various green spaces in and around Quedgeley.		



<b>5 NEIGHBOURHOOD PLAN</b>				
5.1	QTC PLANNING DECISIONS IGNORED	Consider setting up a Neighbourhood Development Plan to provide greater weight to QTC comments and have greater representation at Planning meetings at GCC.		
5.2	QUALIFICATIONS	Encourage councillors to achieve planning qualifications.		
<b>6 FUNDING</b>				
6.1	MONEY	Consider how new initiatives will be funded and how additional revenue can be achieved.		
6.2/4.8	FISHERS MEADOW	Consider how Fisher's Meadow could be purchased and at what cost.		
6.3	FUNDRAISING	Consider ideas on how to fundraise.		
<b>7 EVENTS</b>				
7.1	FIESTA	Consider holding a Quedgeley Fiesta.		
7.2	MARKET/FARMERS MARKET	Consider holding a monthly market.		
7.3	CAR BOOT SALES	Consider holding regular car boot sales.		

