

Minutes of the Recreation and Amenities Committee held at Quedgeley Community Centre on Wednesday 1st May 2019 at 7.30pm

PRESENT Cllr S Smith (Chair), Cllr Pearce, Cllr G Smith, Cllr Mrs Slatter & Cllr Mrs J Williams (observing)

OFFICER PRESENT Debbie Hughes

R.001/19-20	<p>Apologies for Absence Cllr Arnold</p>
R.002/19-20	<p>Declarations of Interest None</p>
R.003/19-20	<p>To Adopt the following Minutes of the Previous Meeting dated: 6th March 2019 Cllr S Smith PROPOSED to accept the above minutes as a true and accurate record of the meeting. Seconded Cllr Mrs M Slatter Vote unanimous So resolved</p>
R.004/19-20	<p>Correspondence</p> <p>(a) Cllr Mrs J McAllan resignation from R&A Committee (b) Resident litter issues, Kingsway The above items were noted (c) ICCM brochure – Cllr S Smith volunteered to read and report to the next meeting.</p> <p style="text-align: right;">Action Cllr S Smith</p> <p>(d) Bus Shelters – Cllr Hawthorne – The committee agreed consideration should be given to owning all the bus shelters in Quedgeley and subsequently instructed the office to contact Cllr Hawthorne for clarification to how many shelters this involves.</p> <p style="text-align: right;">Action - Office</p>
R.005/19-20	<p>Community Events Easter Egg Hunt</p> <p>(a) To report following the event Cllr S Smith reported the event was extremely busy, the queue extended well into Curtis Hayward Drive. Mrs Hughes advised the office has compiled a list considerations for future events:</p> <ul style="list-style-type: none"> • Additional pens • Separate tables – in and out • Bunny to greet hunters along the road • If there is a queue give out packs before they enter the reserve. • QTC table cloth • Store eggs under the table • Packets of chocolates buttons for babies • Competition winners to be invited in on a Saturday morning to receive gifts and have group photo. Council chair to attend wearing chain of office. • Special thanks to go to Cllr Pearce for being the bunny and Cllr Harries for stepping in and giving out packs etc. <p>Dog Show – 23rd June 2019</p> <p>(a) Latest position – Cllr Mrs J McAllan provided a list of items required for the day see below:</p> <ul style="list-style-type: none"> • 3 x Gazebos • 4 x tables • 4 x chairs • Stakes • Rope • PA System – Cllr G Smith to provide • Water carriers filled with water

	<ul style="list-style-type: none"> • Money bags • Float • Pens & pencils • Dog bags • Set up 10am • M&D 's van booked. <p>(b) To consider and agree expenditure not exceeding £200.00 to purchase items for the dog show. Cllr S Smith PROPOSED the above expenditure. Seconded Cllr Mrs M Slatter Vote unanimous</p> <p style="text-align: right;">So resolved Action - Office</p> <p>Firework Display – 9th November 2019</p> <p>(a) To consider options for road closure. The office has applied for a road closure the security guards to assist and to utilise the barriers hired for the event for this purpose.</p> <p>(b) To consider and agree expenditure not exceeding £48.00 for First Aid Cover Cllr S Smith PROPOSED the above expenditure. Seconded Cllr Pearce Vote unanimous</p> <p style="text-align: right;">So resolved Action – Office</p> <p>(c) To consider and agree expenditure not exceeding £4,700.00 for Firework Display Cllr Mrs M Slatter PROPOSED the above expenditure. Seconded Cllr G Smith Vote unanimous</p> <p style="text-align: right;">So resolved Action - Office</p>
R.006/19-20	<p>Future Events Cllr S Smith is liaising with Ed Danter – ongoing</p> <p style="text-align: right;">Action - Cllr S Smith</p>
R.007/19-20	<p>Playground Safety Reports</p> <p>(a) Druids Oak, Woolstrop Play Area and Bristol Road Recreation Ground to consider any necessary action arising from the reports</p> <p>Druids Oak: 01.04.19 : 08.04.19 : Bristol Road Rec: 04.03.18 : 12.03.19 : 18.03.19 : 25.03.19 : 01.04.19 : 09.04.19 : 15.04.19 : 24.04.19 Woolstrop Play Area: 05.03.19 : 13.03.19 : 19.03.19 : 26.03.19 : 02.04.19 : 09.04.19 : 16.04.19 : 25.04.19</p> <p>The above safety reports were noted.</p> <p>Mrs Hughes advised the stream to the rear of Bristol Road Rec operates as a soakaway and will therefore, on occasions have little or no water in.</p>
R.008/19-20	<p>Litter Bin – Waterwells To consider and agree expenditure not exceeding £600.00 to purchase litter bin to be positioned at a site to be agreed in Waterwells Drive. Cllr Pearce PROPOSED the above expenditure. Seconded Cllr Mrs M Slatter Vote unanimous</p> <p style="text-align: right;">So resolved Action - Office</p>
R.009/19-20	<p>Installation of litter bin To consider and agree expenditure not exceeding £145.00 to install the above Cllr Peace PROPOSED the above expenditure. Seconded Cllr Mrs M Slatter Vote unanimous</p> <p style="text-align: right;">So resolved Action - Office</p>
R.010/19-20	<p>Seminar To discuss relevant actions for this committee Cllr Pearce volunteered to produce a spreadsheet allocating items to councillors to investigate and to refer to the next Full Council meeting.</p> <p style="text-align: right;">Action - Office</p>

<p>R.011/19-20</p>	<p>QTC Bus Shelter Severn Vale Drive</p> <p>(a) To consider and agree expenditure not exceeding £741.00 to purchase Polycarbonate Perspex Cllr S Smith PROPOSED the above expenditure. Seconded Cllr Pearce Vote unanimous So resolved Action - Office</p> <p>(b) To consider and agree expenditure not exceeding £285.00 to install the above to the bus shelter Cllr S Smith PROPOSED the above expenditure. Seconded Cllr Pearce Vote unanimous So resolved Action - Office</p>
<p>R.012/19-20</p>	<p>Quedgeley Nature Reserve</p> <p>(a) Safety Report – Cllr Arnold – none received</p> <p>(b) Report on progress Nothing to report other than some of the bluebells were trampled on during the recent Easter Egg Hunt.</p> <p>(c) To consider and agree expenditure not exceeding £100.00 to purchase bulbs Cllr S Smith PROPOSED to accept the above expenditure. Seconded Cllr Pearce Vote unanimous So resolved Action – Office</p> <p>Mrs Hughes advised Gloucestershire Conservation Volunteers next visit is scheduled for the 16th June, they are hoping to block the path adjacent to the pond.</p>
<p>R.013/19-20</p>	<p>Budget 2018-19</p> <p>a) To confirm final budget The final budget sheet was noted and signed by the chairman.</p> <p>Budget 2019-20 The budget sheet was noted and signed by the chairman.</p>
<p>R.014/19-20</p>	<p>To consider and agree expenditure not exceeding £85.00 to remove tree adjacent to 32 Church Drive Cllr Mrs M Slatter PROPOSED the above expenditure. Seconded Cllr Pearce Vote unanimous So resolved Action – Office</p>
<p>R.015/19-20</p>	<p>Allotments</p> <p>(a) Report on progress Cllr G Smith advised Cllr S Wilcox is providing training to use the ride on mower.</p>
<p>R.016/19-20</p>	<p>Quedgeley Cemetery</p> <p>(a) Report on progress Nothing to report at this stage</p> <p>(b) To consider and agree expenditure not exceeding £95.00 to the Institute of Cemetery and Crematorium Management Cllr S Smith PROPOSED the above expenditure. Seconded Cllr G Smith Vote unanimous So resolved Action – Office</p> <p>(c) To agree to renew membership annually of the above and report expenditure to Council. Cllr S Smith PROPOSED the above expenditure. Seconded Cllr G Smith Vote unanimous So resolved Action – Office</p> <p>(d) To consider and agree expenditure not exceeding £1,272.00 to install static hollow cables and reduce crown to the horse chestnut as recommended by Tree Work Environmental Practice. Cllr Pearce took the view the tree should be felled due to the proximity</p>

	<p>of the building and under health and safety and subsequently PROPOSED to fell the tree. If this exceeds the above amount to bring back to the next meeting for ratification. Seconded Cllr G Smith Vote unanimous</p> <p style="text-align: right;">So resolved Action – Office</p>
R.017/19-20	<p>Business for referral The committee requested the following item be included on the next full council agenda:</p> <ul style="list-style-type: none"> • Seminar • Cllr Mrs J Williams to join this committee <p style="text-align: right;">Action – Office</p>

Date of Next Meeting – 5th June 2019

Meeting Closed 8.35pm