

**Minutes of the Meeting of the Community Buildings Committee held in the Quedgeley Community Centre on Monday 10<sup>th</sup> June 2019 at 7.30pm**

**PRESENT** Cllr Mrs J McAllan, Cllr G Smith, Cllr A Potts and Cllr G Williams

**Officer Present** Mrs J Webster – Town Clerk & RFO

<b>C.023/19-20</b>	<p><b>To Elect Chair</b> Cllr Smith <b>PROPOSED</b> to elect Cllr Mrs McAllan as Chair of Community Buildings. Seconded: Cllr Williams: Vote: Unanimous: <b>So resolved</b></p>
<b>C.024/19-20</b>	<p><b>Apologies for Absence</b> Apologies received from Cllr Miss Weston and Cllr Wilcox</p>
<b>C.025/19-20</b>	<p><b>Declarations of Interest</b> None received</p>
<b>C.026/19-20</b>	<p><b>To Adopt the Minutes of the Previous Meeting dated 13<sup>th</sup> May 2019</b> Cllr Williams <b>PROPOSED</b> to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr Smith: Vote: Unanimous: <b>So resolved</b></p> <p><b>Mrs Webster clarified the following points from the minutes:</b> C.015/19-20 – matter ongoing C.019-19-20 – Cllr Arnold agreed to be relief key holder for KCC/KSP and WSC. Cllr G Smith agreed to be relief key holder for QCC C.021-19-20 – Awaiting date for installation of QCC car park CCTV C.022-19-20 – Security lighting for WSC pricing received, however too late for this agenda. C.022/19-20 – matter ongoing</p>
<b>C.027/19-20</b>	<p><b>Correspondence</b> Request from Table Tennis for members to consider a possible extension to Waterwells Sports Centre. Mrs Webster confirmed this is currently only in the discussion stages. Members agreed that further information would be encouraged and would in principle support such a request.</p>
<b>C.028/19-20</b>	<p><b>Budget 2019 – 2020</b> Cllr Potts enquired about current business rates. Cllr Smith <b>PROPOSED</b> to accept the budget sheet provided by the council office. Seconded: Cllr Williams: Vote: Unanimous: <b>So resolved</b></p>
<b>C.029/19-20</b>	<p><b>Quedgeley Town Council Office</b> Cllr Smith <b>PROPOSED</b> expenditure not exceeding £663.78 + VAT to install a CCTV camera and monitor in the town council office. Seconded: Cllr Williams: Vote: Unanimous: <b>So resolved</b></p>
<b>C.030/19-20</b>	<p><b>Annual Boiler Servicing</b> Cllr Williams <b>PROPOSED</b> expenditure not exceeding the following to carry out the boiler servicing at the centres:</p> <ul style="list-style-type: none"> <li>• Quedgeley Community Centre - £136.00</li> <li>• Kingsway Community Centre - £178.00</li> <li>• Kingsway Sports Pavilion - £178.00</li> <li>• Waterwells Sports Centre - £460.00</li> </ul>

	Seconded: Cllr Smith: Vote: Unanimous: <b><i>So resolved</i></b>
<b>C.031/19-20</b>	<p><b>Quedgeley Community Centre</b></p> <p>a) To consider and agree expenditure not exceeding £41.99 to purchase an additional microwave for hall 2 kitchen. Cllr Mrs McAllan <b>PROPOSED</b> expenditure not exceeding the above. Seconded: Cllr Williams: Vote: Unanimous: <b><i>So resolved</i></b></p> <p>b) To consider and agree expenditure not exceeding £482.00 for M&amp;D Property to uplift existing floor tiles in the foyer, corridor, storage corridor and table cupboard. Members agreed to consider this whilst considering item (c).</p> <p>c) To consider and agree expenditure not exceeding £5714.00 for the installation of new flooring to the foyer, corridor, storage corridor and table cupboard. 4 quotes were considered from the following:</p> <ul style="list-style-type: none"> <li>• Quedgeley Carpets</li> <li>• Weavers Shop</li> <li>• Carpet Outlet</li>   <li>• M&amp;D Property regarding the uplifting of flooring only.</li> </ul> <p>Members considered all quotes Cllr Williams <b>PROPOSED</b> expenditure not exceeding £4246.00 as quoted by Quedgeley Carpets and to include uplifting of flooring. Seconded: Cllr Potts: Vote: Unanimous: <b><i>So resolved</i></b></p>
<b>C.032/19-20</b>	<p><b>Progress of Current Works – To inform members of progress to date:</b></p> <ul style="list-style-type: none"> <li>• <b>Quedgeley Community Centre</b> - CCTV cameras still to be installed.</li>   <li>• <b>Kingsway Community Centre</b> Nothing to report</li>   <li>• <b>Waterwells Sports Centre</b> Lighting for Waterwells car park under discussion</li>   <li>• <b>Kingsway Sports Pavilion</b> Nothing to report</li> </ul>
<b>C.033/19-20</b>	<p><b>Further Business for Referral</b></p> <ul style="list-style-type: none"> <li>- Members discussed the need for a new Town Council Office.</li> </ul>

Date of Next Meeting – Monday 8<sup>th</sup> July 2019. The meeting date was noted.

Meeting closed 8.10pm