

**Minutes of the Recreation and Amenities Committee held at Quedgeley Community Centre on Wednesday 6<sup>th</sup> November 2019 at 7.30pm**

**PRESENT** Cllr S Smith, Cllr G Smith, Cllr Pearce, Cllr Mrs M Slatter, Cllr Miss Mozol, Cllr Mrs J Williams, Cllr Mrs J McAllan and Cllr Wilcox (observing)

**OFFICER PRESENT** Debbie Hughes

R.102/19-20	<p><b>Apologies for Absence</b> Cllr Miss J Weston</p>
R.103/19-20	<p><b>Declarations of Interest</b> None</p>
R.104/19-20	<p><b>To Adopt the following Minutes of the Previous Meeting dated:</b> 9th October 2019 Cllr Miss Mozol advised her name has been omitted as present Cllr S Smith <b>PROPOSED</b> to adopt the above minutes as a true and accurate record with amendment to include Cllr Miss Mozol as present Seconded Cllr G Smith      Vote unanimous      <b>So resolved</b></p>
<p><i>Cllr G Smith <b>PROPOSED</b> agenda item 5 Community Events be moved forward to allow Cllr Wilcox and the Town Clerk to be included in the discussion this was unanimously agreed by members of the committee.</i></p>	
R.105/19-20	<p><b>Correspondence</b> (a) Bulletin – War Memorials Trust (b) Fencing - Deerhurst Place Residents The above correspondence was noted.</p> <p>The office emailed Mr Andy Oldham on behalf of QTC for being awarded second in the National School Managers Award.</p>
R.106/19-20	<p><b>Community Events</b></p> <p><b>Firework Display – 9<sup>th</sup> November 2019</b> (a) To consider latest position Cllr Pearce reported the following:</p> <ul style="list-style-type: none"> <li>• The agree setting up time of 9.30am on Saturday</li> <li>• Meet back on site for 5.00pm</li> <li>• Gates open 5.30pm</li> <li>• Separate ticket entrance</li> <li>• 3 cash entrances 2 people to each entrance</li> <li>• PCSO will be in attendance</li> <li>• Water container for Passion First Aid</li> <li>• Child &amp; adult tickets are completely different in colour and therefore noticeable on the night.</li> <li>• Once the display starts gates will close.</li> </ul> <p>Cllr Wilcox offered his assistance by collecting the crowd control barriers after the event and returning them to the entrance, he also advised he would return the traffic cones to the Quedgeley Community Centre. The committee accepted and thanked Cllr Wilcox for his offer.</p> <p><b>Silent Fireworks</b> Cllr S Smith advised, the committee had previously mooted the idea of providing a silent firework display and the general feeling now is that this should be the way forward. Local authorities and organisers and firework experts were contacted for their views, the general rule is that they agree with the RSPCA and other animal groups that the welfare of animals and indeed the older members of the community would benefit from a silent firework display. The office has also taken advice from our firework provider who explained there is no such thing as silent fireworks, the propellant alone makes a noise just getting the firework airborne. Cllr S Smith suggested the council trial a silent firework display for one year only next year and the committee run the event the same as the last few years as we have a successful format in place and as a team work so well together. The office would be required to investigate to whether a music licence would be required.</p>

	<p>The Town Clerk explained the council has an online survey free of charge however, the survey has reached the maximum allocated and to view the remaining entries a payment is required. The committee requested the clerk include the costing on the next full council agenda. There is also a survey in the Quedgeley News until the end of November</p> <p>The committee instructed the office to investigate silent fireworks for 2020. <b>Action – Town office</b></p> <p>(b) Risk assessment The risk assessment was noted and signed by Cllr Pearce the event organiser and Cllr S Smith chairman of R&amp;A Cllr Pearce requested history box be included on future risk assessments.</p> <p>(c) Float £2,000.00 Cllr S Smith <b>PROPOSED</b> the above. Seconded Cllr Pearce      Vote unanimous <b>So resolved</b> <b>Action – Town office</b></p>
<b>R.107/19-20</b>	<p><b>Annual Tree Reports 19-20 completed by Treework Environmental Practice</b></p> <p>(a) To note and accept The annual tree reports were noted by the committee.</p> <p>(b) To consider and agree expenditure not exceeding £540.00 to address a number of trees located in the Nature Reserve following the recommendations from the annual inspection report. Cllr G Smith <b>PROPOSED</b> the above expenditure, Seconded Cllr Mrs M Slatter      Vote unanimous <b>So resolved</b> <b>Action – Town office</b></p> <p>(c) To consider and agree expenditure not exceeding £35.00 to remove debris / vegetation from the Acer tree located in St James' Churchyard as recommended in the annual inspection report. Cllr G Smith <b>PROPOSED</b> the above expenditure, Seconded Cllr Mrs J Williams      Vote unanimous <b>So resolved</b> <b>Action – Town office</b></p>
<b>R.108/19-20</b>	<p><b>Playground Safety Reports</b></p> <p>(a) Druids Oak, Woolstrop Play Area and Bristol Road Recreation Ground to consider any necessary action arising from the reports</p> <p>Druids Oak:                      14.10.19 : 30.10.19 : Woolstrop Play Area: 09.10.19 : 23.10.19 : 30.10.19 : Bristol Road Rec:      07.10.19 : 15.10.19 : 22.10.19 : 28.10.19 The above safety reports were noted.</p> <p>Mrs Hughes reported further logs have been ripped off the play tunnel located at Woolstrop play area. The committee asked the office to obtain the cost to rectify. <b>Action – Town office</b></p>
<b>R.109/19-20</b>	<p><b>Quedgeley Nature Reserve</b></p> <p>(a) Safety Report – Cllr Arnold In the absence of Cllr Arnold, no safety report was received.</p> <p>(b) Report on progress The map of the nature reserve adjacent to the car park has rotted and fallen apart the committee asked the office to obtain the price to replace. <b>Action – Town office</b></p>
<b>R.110/19-20</b>	<p><b>Allotments</b></p> <p>(a) Report on progress Mrs Hughes advised a complaint from an allotment holder stating the pathways are not being maintained the wooden compost bins are not to be used and asked if the council could provide a skip. The committee requested the office to obtain the cost. <b>Action – Town office</b></p>

	<p>Cllr G Smith reported the following:</p> <ul style="list-style-type: none"> <li>• New allotments are imminent</li> <li>• Allotment holders are in the process of renewing their tenancy agreement.</li> </ul>
<b>R.111/19-20</b>	<p><b>Quedgeley Cemetery &amp; Memorial Garden</b></p> <ul style="list-style-type: none"> <li>• Report on progress</li> </ul> <p>Cllr S Smith reported the following:</p> <ul style="list-style-type: none"> <li>• With the recent bad weather one of the graves had severely sunk this has now been addressed.</li> <li>• Replacement pre-purchase grave markers have been delivered</li> <li>• Several family members were in breach of their terms and conditions, this has now been rectified.</li> <li>• The office is awaiting cost to produce an entrance from the Quedgeley Memorial Garden to the Quedgeley Cemetery. Father John has been notified and has no objections.</li> </ul>
<b>R.112/19-20</b>	<p><b>Horse Chestnut Tree - St James' Churchyard</b></p> <p>(a) To consider latest position</p> <p>Mrs Hughes advised the English Oak tree is due to be delivered this week.</p>
<b>R.113/19-20</b>	<p><b>Fishers Meadow</b></p> <p>(a) Entrance - to consider latest position</p> <p>Cllr Miss Mozol advised the gate has been delivered and is currently waiting installation date from Mr Brown. She also asked if any member of the council would like to help please let her know.</p>
<b>R.114/19-20</b>	<p><b>Budget 2019-2020</b></p> <p>The budget sheet was noted and signed by the chairman.</p>
<b>R.115/19-20</b>	<p><b>Budget 2020-2021</b></p> <p>The following item to be included on the wish list and the office to obtain the cost:</p> <ul style="list-style-type: none"> <li>• Druids Oak Play area</li> <li>• Quedgeley Memorial Garden to Quedgeley Cemetery – pathway &amp; bridge</li> </ul> <p style="text-align: right;"><b>Action – Town office</b></p>
<b>R.116/19-20</b>	<p><b>Business for referral</b></p> <p>The committee requested the following items be included on the next agenda</p> <ul style="list-style-type: none"> <li>• Tree replacement plan</li> <li>• Wildflower Seeds</li> <li>• Fishing groups</li> </ul> <p style="text-align: right;"><b>Action – Town office</b></p>

**Date of Next Meeting – 4<sup>TH</sup> December 2019 – noted**

**Meeting Closed 8.45pm**