

MINUTES OF THE ANNUAL COUNCIL MEETING OF QUEDGELEY TOWN COUNCIL HELD VIRTUALLY ON 18TH MAY 2020 AT 7.00PM

PRESENT: Cllr G Smith, Cllr S Smith, Cllr Wilcox, Cllr Williams, Cllr Mrs Williams, Cllr Pearce, Cllr Harries, Cllr Hughes, Cllr Arnold, Cllr Miss Weston, Cllr Miss Mozol, Cllr Ms McAllan, Cllr Powell

Mrs Jacqueline Webster – Town Clerk
Mrs Beverley Aldridge – Deputy Clerk
Mrs Sharon Barnett – observing.

FC.001/20-21	<p>TO ELECT CHAIRMAN FOR 2020-21</p> <p>a) Election of Chairman Nominations were invited prior to the meeting and Cllr Steve Smith was nominated. Votes were invited prior to the meeting and it was unanimously agreed to elect Cllr Steve Smith as Chair for 2020-21.</p> <p>b) Council to agree date for signing declaration of office. Members agreed that the signing should take place at the next available opportunity whilst adhering to Social Distancing.</p>
FC.002/20-21	<p>TO ELECT VICE CHAIRMAN FOR 2020-21</p> <p>a) Election of Vice Chairman Nominations were invited prior to the meeting and Cllrs Anna Mozol and Janette Williams were nominated. Votes were invited prior to the meeting and a majority vote was received for Cllr Janette Williams to be elected as Vice Chair.</p>
FC.003/20-21	<p>APOLOGIES Apologies were noted from Cllr Lee and Cllr Mrs Slatter</p>
FC.004/20-21	<p>DECLARATIONS OF INTEREST None received</p>
FC.005/20-21	<p>ADJOURNMENT OF MEETING No members of the public present.</p>
FC.006/20-21	<p>ADOPTION OF FULL COUNCIL EXTRAORDINARY MINUTES Cllr Wilcox PROPOSED to adopt the Extraordinary Minutes dated 2nd March 2020 Seconded Cllr G Smith Vote Unanimous So resolved</p>
FC.007/20-21	<p>CLERK'S REPORT</p> <p>The Clerk explained, as all centres have been forced to close due to the COVID19 crisis the estimated cost to the Council, if it continues for 3 months, is approximately £50,000. 7 staff have been Furloughed and agreement has been reached with Gloucester City Council to withhold the rent on Kingsway Community Centre until September when it can be reviewed again if necessary.</p> <p>In line with Government guidance the office has been closed and the staff are working from home, how to contact the Council has been displayed on the office door and on our website.</p> <p>Moving forward, Perspex screens are being investigated for the office staff desks and the office move is progressing.</p> <p>Cllr S Smith noted there had not been any internments in Quedgeley Cemetery during the Covid19 crisis.</p>
FC.008/20-21	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> • Clerks & councils direct – May 2020 Issue 129 • The Clerk Magazine – May 2020 Vol 51, No 3

	<ul style="list-style-type: none"> Confirmation that Davey Law are representing QTC for the sale of 9c School Lane. Cllr Harries provided an update on the new office sign and invited councillors to provide any designs they might want to put forward. <p>The Clerk explained these can be forwarded electronically if anyone wished to view them.</p>
FC.009/20-21	<p>CHAIR'S REPORT Nothing to report currently. The outgoing Chair, Cllr G Smith thanked councillors and staff for all their support during his time as Chair.</p>
FC.010/20-21	<p>TO CONFIRM APPOINTMENTS TO COMMITTEES Due to the current crisis, it was accepted committee meetings are not taking place and therefore it was agreed that committees remain status quo until such time as new appointments can be reasonably agreed.</p>
FC.011/20-21	<p>TO CONFIRM APPOINTMENTS TO WORKING PARTIES AND OUTSIDE BODIES To be approved at a later date.</p>
FC.012/20-21	<p>Earmarking of funds – To consider and agree earmarking the following funds from 2019-20 budget.</p> <p>£5000 office move costs £8800 Kingsway Sports Pavilion Grounds Maintenance £1028 Quedgeley Community Centre Improvements £324.00 Allotments</p> <p>Cllr Miss Mozol PROPOSED to earmark the above funds Seconded Cllr G Smith Vote Unanimous So resolved</p>
FC.013/20-21	<p>TO CONSIDER AND AGREE EXPENDITURE NOT EXCEEDING £4364.24 for annual membership to GAPTC The Clerk reminded councillors that as a Quality Gold Council and having a qualified clerk, entitles the council to a 15% discount.</p> <p>Cllr Williams PROPOSED the above Seconded Cllr Miss Mozol Vote Unanimous So resolved</p>
FC.014/20-21	<p>FINANCE AND GENERAL PURPOSES COMMITTEE No Minutes to note The Clerk explained the Annual Return is due and accounts are with Iain Selkirk, the council's independent auditor. It is hoped that the annual return will be submitted for approval at the next meeting.</p>
FC.015/20-21	<p>PLANNING AND DEVELOPMENT COMMITTEE No Minutes to note, nothing further to add</p>
FC.016/20-21	<p>RECREATION AND AMENITIES COMMITTEE No Minutes to note, nothing further to add</p>
FC.017/20-21	<p>COMMUNITY BUILDINGS COMMITTEE No Minutes to note, nothing further to add</p>
FC.018/202-1	<p>REPORTS FROM OUTSIDE BODIES AND WORKING PARTIES No Reports</p>
FC.019/20-21	<p>FURTHER BUSINESS FOR REFERRAL</p>

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| | <ul style="list-style-type: none">• Futures Group, Farmers Market• Website Domain, Quedgeley.gov.uk• New office sign |
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DATE OF NEXT MEETING: 15th June 2020 – TEAMS at 7.00pm – agreed.
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