

Minutes of the Meeting of the Community Buildings Committee held in the Kingsway Community Centre on Monday 10th February 2020 at 7.30pm

PRESENT Cllr Mrs J McAllan, Cllr S Wilcox and Cllr G Williams

Officer Present Mrs S Barnett

C.086/19-20	Apologies for Absence Apologies were noted from Cllr G Smith, Cllr N Lee and Cllr Miss J Weston
C.087/19-20	Declarations of Interest None received
C.088/ 19-20	To adopt the minutes of the previous meeting dated 13th January 2020 Cllr Wilcox PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded Cllr Williams Vote: Unanimous So resolved
C.089/19-20	Correspondence <ul style="list-style-type: none"> • Cathedral Hygiene approached the Council with a view to supplying a cost for hygiene products at the centres. In comparison, the quotes received were significantly higher than the current supplier and subsequently the Committee decided to remain with the current supplier. • Quedgeley Town Council were contacted by an outside cleaning company requesting an opportunity to provide a cost to provide cleaning services at the centres. These proved to be slightly higher, and therefore it wasn't taken further as no concerns have been raised with the current arrangements.
C.090/19-20	Budget 2019 – 2020 The budget sheet provided by the council office was noted and signed by the chair. Cllr Mrs J McAllan queried if funds for the car park lighting at the Kingsway Sports Pavilion could be earmarked. Mrs Barnett advised she would investigate and advise.
C.091/19-20	Feedback Forms To report responses from feedback forms for Quedgeley Community Centre, Kingsway Community Centre, Kingsway Sports Pavilion and Waterwells Sports Centre. Mrs Barnett informed the committee of the feedback supplied for the Quedgeley Community Centre. There were no completed feedback forms for any of the other centres.
C.092 /19-20	Quedgeley Community Centre <p>a) To consider and agree expenditure not exceeding £259.14 including VAT to replace bollard post light in car park. Cllr Wilcox PROPOSED to accept the above. Seconded: Cllr Williams Vote: Unanimous So resolved Action – Council Office</p> <p>b) To consider and agree expenditure not exceeding £822.00 including VAT to repair/replace fence panels at the rear of the Community Centre. Three quotes were provided. Cllr Williams PROPOSED to accept the quote provided by M&D Property & Garden Maintenance LTD of £426.50 including VAT Quedgeley Town Council will cover all costs. Seconded: Cllr Mrs J McAllan Vote: Unanimous So resolved Action – Council Office</p> <p>Cllr Wilcox requested that all existing fence posts be inspected and a cost provided by M&D Property & Garden Maintenance LTD to treat the fences and posts to preserve them.</p>

	<p>c) To consider and agree expenditure not exceeding £100.00 including VAT to purchase a replacement microwave for hall 2 kitchen. Cllr Mrs J McAllan PROPOSED to accept the above on the basis that in the short term no future microwaves be purchased for hall 2 kitchen. Seconded: Cllr Wilcox Vote: Unanimous So resolved Action – Council Office</p> <p>d) To consider and agree expenditure not exceeding £360.00 including VAT to purchase up to date EPC's for QCC and Town Council Office. Cllr Wilcox PROPOSED to accept the above. Seconded: Cllr Williams Vote: Unanimous So resolved Action – Council Office</p>
C.093/19-20	<p>Kingsway Community Centre To consider and agree expenditure not exceeding £4102.00 including VAT for replacement flooring to the foyer and committee room. Cllr Williams PROPOSED to accept the above Seconded: Cllr Mrs J McAllan Vote: Unanimous So resolved Action – Council Office</p>
C.094/19-20	<p>Legionella Risk Assessments To consider and agree expenditure not exceeding £2772.00 including VAT to conduct 6 Legionella Risk Assessments and to consider contract thereafter not exceeding £2000.00 per annum. Three quotes were provided. Following discussion Cllr Mrs J McAllan PROPOSED to agree the expenditure not exceeding £1200.00 including VAT provided by Aquasafe Environmental to undertake the risk assessments and contract thereafter to carry out Legionella checks. Seconded: Cllr Wilcox Vote: Unanimous So resolved Action – Council Office</p>
C.095/19-20	<p>Progress of Current Works – To inform members of progress to date:</p> <ul style="list-style-type: none"> • Quedgeley Community Centre Nothing to report • Kingsway Community Centre <ul style="list-style-type: none"> - Main doors to hall 2 require repair work. Request to obtain a quote for heavier duty doors for hall 2. - Waiting on quote for alternative heating system in the centre. • Waterwells Sports Centre Nothing to report • Kingsway Sports Pavilion Nothing to report
C.096/19-20	<p>Further Business for Referral Nothing for referral</p>

Date of Next Meeting – Monday 9th March 2020 at Quedgeley Community Centre. The meeting date and location was noted.

Meeting closed 8.08pm